

2012 Mikell Summer Camp Counselor Applications

DUE MARCH 9th, 2012

You will need to return this form with everything filled out and signed along with two (2) references. Please write legibly. *Late applications will not be accepted.*

Send to: The Rev. Ken Struble, 237 Camp Mikell Ct., Toccoa, GA 30577

NOTE: FAXES WILL NOT BE ACCEPTED!!

Applicants should be active Christians and rising high school sophomores or older:

Name: _____ Age: ____ Sex: ____ Date of Birth: _____

Home Address: _____ City: _____

State: ____ Zip Code: _____ Phone: (____) _____ Current Year in School: _____

Email: _____ Home Parish: _____

During the past year, have you been a regular communicant at church? Yes No

In the past two years, what contributions have you made to those in your church, school, and community? _____

What previous experience have you had at Mikell and/or other camps? _____

What previous experience have you had working with children other than at Camp Mikell (especially include if you have experience working with inner city children)?

Please list any extra-curricular activities that you are involved in. _____

I certify that I have answered the questions on this application completely and truthfully. I authorize the Director of Camp Mikell or other Mikell Staff to contact any reference or legal authority, including the National Sex Offender Public Website in regard to this application.

Name: _____ Date: _____

Parent/Guardian: _____ Date: _____

Please check all sessions you are willing to counsel. You may prioritize. (1, 2, 3, etc.)
NOTE: Only rising 11th graders and above can apply to counsel Intermediate.

- Kid Camp 1: May 30-June 4 (3rd-5th graders)
- Outdoor Junior Camp: May 30th- June 4th (6th and 7th graders)
- Intermediate Camp: June 16-22 (8th and 9th graders)
- Performing Arts Camp: June 24-30 (4th-9th graders)
- Junior Camp: July 3-9 (6th and 7th graders)
- Outdoor Intermediate Camp: July 3-July 9 (8th and 9th graders)
- Kid Camp 2: July 12-17 (3rd-5th graders)

All counselors must attend a one-day training session during the spring. Each day will run from 10:00 AM until 4:00 PM. You must attend one of these sessions, even if you have had the training before and can recite the counselor handbook by heart. You must check, and actually attend, one of the following:

- April 14th at the Cathedral of St. Philip, Atlanta, Room 382
- April 21st at Camp Mikell

You must turn in a new complete health form with the doctor's portion to be a counselor. Download it off the summer camp page of the website, www.campmikell.com. If you do not turn in a health form, you cannot counsel. Don't come to camp without it!! Period!! ACA rules!!!

In addition, counselors must be at camp by **6:00 PM** the day before camp starts, so transportation to Mikell is your responsibility. However, you may ride the bus back to the Cathedral of St. Philip on the last day of camp. Be sure to read, sign and return the counselor regulation sheet. Applications are due by March 9th, 2012. **DO NOT FAX!!** Send all applications to: The Rev. Ken Struble, 237 Camp Mikell Ct., Toccoa, GA 30577. You may email me at kstruble@windstream.net or call me at 706 886 7515 if you have any questions.

Thank you for applying to be a counselor at Mikell. We need you and we appreciate you.

Counselor Regulations

**All applicants must agree to these regulations before being accepted as a counselor.
You are expected to abide by each and every one of them.**

- Counselors' primary responsibility is to take care of the campers. The campers will be supervised at all times.
- Counselors may not have in their possession or consume illegal drugs or alcoholic beverages. Counselors violating this standard will be sent home.
- Counselors agree to participate in Counselor Training. You must attend an entire training day either at Camp Mikell on April 21st or the Cathedral on April 14th . No exceptions.
- Counselors will arrive by **6 PM** the day before the camp session starts (its fine to come a little earlier to move into your dorm. A list of which dorm you will be in will be on the door to Walthour.)
- Camp sessions end around 10 AM, except for Performing Arts Camp. You will be free after lunch at this camp. Counselors may leave no earlier without approval from the director or summer staff leadership.
- Counselors may not use tobacco products.
- Cell phone usage will be restricted to your time off. We encourage you to spend time with others at Mikell to build community here and not be on the phone. While you are with the campers, your responsibility is to be with the campers.
- Counselors must register their prescription drugs with the nurse before the session begins.
- Vehicles must be parked upon arrival and not driven until departure. Vehicles will be parked in the lower field parking lot. Keys will be taken up at the beginning of camp and returned at the end of camp. There will be no trips to town.
- Counselors are responsible for reporting to their staff person any damage caused by them or their campers.
- Counselors may not bring pets to camp.
- Counselors may not have visitors during sessions.
- Bring enough clothes for the session.
- Counselors should attend Youth and/or Work Camp.

Being a volunteer counselor is one of the most difficult and rewarding jobs you will ever have. You will be an important part of the ministry of Mikell. You will be with the campers from the time you wake up until the time you go to bed, with little exception. If you agree to the above rules and are up for the job, please sign below, and thank you.

Signed: _____ Date: _____

Volunteer Counselor Reference

(Applicant: Please duplicate this form. Two (2) references are needed.)

Thank you for taking the time to fill out the reference form for this Camp Mikell Summer Camp Counselor Applicant. You may either return the form to the applicant to turn in, or mail it to: The Rev. Ken Struble, 237 Camp Mikell Ct., Toccoa GA 30577. If you have any questions, please call me (706) 886-7515 or email at kstruble@windstream.net.

Name of Applicant: _____

In what capacity do you know the Applicant? _____

Is this person dependable and timely? Yes No
If no, please explain.

Is this person capable of working unsupervised? Yes No
If no, please explain.

Is there anything that would make you feel uncomfortable about hiring this person to work with children? Yes No
If yes, please explain.

Does this person work well with others? Yes No
If no, please explain.

Name of reference: _____ Phone #: _____

I would appreciate any other information that you would like to share about the applicant. And again, thank you for your time.

Voluntary Disclosure Statement
All Camp Staff **FM 16**
Developed and approved by the
American Camp Association

Mail this form along with your application. Answer all questions that apply. Thank you.

Name _____ Birth date _____
Last First Middle

Home address _____
Street Address City State Zip

Social Security # _____ Other names by which known (e.g., maiden name) _____

Home phone _____ Business phone (if applicable) _____

Cell phone (optional) _____ E-mail address (optional) _____

School or College _____

Address _____
Street Address City State Zip

Driver's License # _____ State _____ Expiration Date _____

1. Previous residence(s) for last five years (include college and home residences):

City _____ State _____ Years _____

City _____ State _____ Years _____

City _____ State _____ Years _____

City _____ State _____ Years _____

(Continue on separate sheet, if necessary.)

2. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them?

Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

3. Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below?

Yes No

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person
- Indecent assault and battery on a person who has obtained the age of fourteen
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of the above crimes.

If yes, please explain: (Use a separate sheet, if necessary.)

4. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children?

Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

5. Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection?

Yes No

If yes, please explain: (Use a separate sheet, if necessary.)

6. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children?

Yes No

If yes, please explain:

I understand that:

- a) The camp may deny employment to any person who answers "yes" to any one of questions 2-6. If hired and the employer later discovers circumstances that would indicate a "yes" answer to any of the above questions, employment may be terminated immediately.
- b) The information provided on this form is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers.
- c) The camp may terminate employment or volunteer service of any person if that person is found, regardless of when discovered, to:
 - 1) have a history of complaints of abuse of a minor;
 - 2) have resigned, been terminated, or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or
 - 3) have falsified or omitted information in this disclosure statement.
- d) This disclosure statement must be updated yearly.

Signature _____ Date _____

Signature of Minor's Parent or Guardian _____ Date _____